

Minutes of a meeting of Exbourne with Jacobstowe Parish Council held on Wednesday 31st March 2010 at 7.30 p.m. in Exbourne Village Hall.

109. Those present: Cllr Luxton - Chairman

**Cllr Weeks
Cllr Glanville
Cllr Blakeman
Cllr Phipps
Cllr Cobb
Cllr Lawson**

**There were no members of the public.
PCSO Danielle Dunstan Moore and Fiona Rooke, the
Internal auditor, were present.**

110. Apologies for absence - there were none.

111. Declarations of Interest - The clerk advised Cllrs that two new planning applications have been added to the agenda: Risdon Farm, Jacobstowe and Hayes, Exbourne.

Cllr. Luxton declared a personal and prejudicial interest in Hayes. Cllr Phipps declared a personal interest in Hayes.

Cllr Weeks declared a personal interest in all the planning applications. The Standards Board have advised that if you are on the Borough Council, County Council or National Parks and you are on the parish council then you need to declare a personal interest (dual hatted role).

Cllrs Weeks, Blakeman, Phipps and Glanville declared personal and prejudicial Interests in item 5.1.

Some more grant applications have been received from the Village Hall, St. Mary's Church Exbourne and Exbourne Pre-School.

112. Minutes of the last Meetings – the clerk had noticed an error under 107.1.

The P3 total should be £39.92 and the general total should be £4019.72.

Cllr Phipps proposed that the minutes be signed as a correct record. This was seconded by Cllr Glanville. The chairman signed the minutes and initialled the alterations.

113. Matters arising –

113.1 Meeting with PCSO Danielle Dunstan-Moore. The chairman welcomed Danielle to the meeting. She explained her role. She deals with young people and anti social behaviour. She does school visits and has arranged to visit the school and pre-school in Exbourne. There tends to be more activity in North Tawton.

Dog fouling – she can ask people to pick up the dog's mess, but she can't Issue a fine.

Jacobstowe – it was felt the narrowness of the main road on the bend by the Church is a problem as is speeding traffic. She has visited Jacobstowe to Check the Neighbourhood Watch contacts. Cllr Phipps expressed an

Interest in Farm Watch.

Cllr Weeks mentioned the parking of vehicles outside the school when dropping Off and picking up children. Danielle has missed this, but will investigate it.

The Chairman, Vice-Chairman and clerk had attended the meeting on March 12th. Danielle explained that the event had gone well with more turning up than anticipated. It was good to get feedback from the parishes as to what they regard as the issues.

The chairman thanked her for attending and stated that the parish council looks forward to working with her.

113.2 Hatherleigh.net website – the chairman stated he was happy with the progress being made.

The clerk stated that Geoff is currently working to re-direct from the old website to the new one.

The chairman has drafted a letter to be sent to the businesses in the parishes inviting them to advertise on the Hatherleigh.net website.

Fiona Rooke, the internal auditor, arrived.

The chairman stated that it is the communities website and not the parish Council's so it should be promoted.

People are beginning to put things on the new website and it was agreed by all that the letter, drafted by the chairman, be sent out to the businesses in the Parish. The chairman and clerk will liaise and get this done.

Cllr Weeks stated he had spoken to Richard Brock at Exbourne Cross Garage and he is happy for the money that is budgeted as being for the bus shelter rent to go towards any website costs. The clerk to write to him and thank him. Also express thanks to Geoff and Neil at Hatherleigh.net.

The old website had minutes, standing orders, financial regulations and the Details of the clerk and councillors. All the councillors were happy to have their addresses and telephone numbers on the new website.

113.3 Serving notice of meetings by email – the resolution before the council is 'The Parish Council allows the service of summons, agendas and supporting documents by email except in the case of a councillor who does not have the email facility then their documentation will be left or posted to their home'.

This was discussed and it was felt that it did not make provision for a Cllr who May have the email facility, but may wish not to receive the documents by email so it was reworded: -

' The parish council allows the service of summons, agendas and supporting Documents by email except in the case of a councillor who does not have the Email facility or a councillor who elects not to receive it electronically then their Documentation will be left or posted to their home.'

It was proposed by Cllr Blakeman that this resolution be passed. This was Seconded by Cllr Weeks and agreed by all.

113. 4 Parish Lengthsman (Highway Issues) – Cllr Weeks reported the Parish Lengthsman had been to the parishes and has carried out the Work that was requested.

With regard to the overgrown hedges – two have been trimmed and the third will be tended to soon.

114. New Items –

114.1 Grants – a poster had been put up stating the parish council has a small budget to assist local organisations in the parishes. Cllr Weeks stated the sum of £400 is available for grants, but not all of that sum has to be used. The following applications have been received: -

i. Exbourne & Jacobstowe Community Association Limited – an application for a grant of £100 for printing their newsletter. Cllrs Weeks, Glanville, Phipps and Blakeman left the room. The remaining cllrs discussed the application. Cllr Lawson proposed a grant of £50. This was seconded by Cllr Cobb and agreed by all.

Cllr Phipps declared a personal interest in this next application.

ii. Mrs. Stoneman, Coxwell Green – an application for £60 to cut the grass on the bank opposite the garage at the entrance to the village twice a year to keep it tidy. A decision was adjourned until investigations have been carried out to ascertain who owns this land. The clerk to write to Mrs Stoneman and advise her of this.

iii. Exbourne Village Hall – an application for a grant towards the maintenance of the hall. This was discussed. Cllr Weeks proposed £50 and this was seconded by Cllr Blakeman and agreed by all.

iv. St. Mary's Church and Churchyard maintenance – an application for a grant towards the maintenance of the church and churchyard. It was decided to give a grant towards the maintenance of the churchyard. Cllr Blakeman proposed £50 this was seconded by Cllr Phipps and agreed by all.

v. Exbourne Pre-School – an application for a grant of £187 for the installation of a hand washing facility fed by warm running water in the pre-school toilet within the Methodist Church. This was discussed. Cllr Weeks proposed £75, which was seconded by Cllr Cobb and agreed by all. Payment will occur on receipt of a copy of the invoice indicating the work has been completed.

114.2 Local Housing Needs Survey Report – there is a need for 3 rented homes. Sue Hitchcock has offered to attend a meeting and it was felt it would be beneficial if she attended. The clerk to invite her. The parish council would be particularly interested to pursue a comment that someone could provide sites for houses.

If the Wood Close development goes ahead that will be filled by people on West Devon Homes waiting list. Cllr Weeks was asked to find out what progress has been made on this application.

114.3 Exbourne Playing Fields Association AGM – Cllr Phipps reported that only 4 members and 2 members of the public had attended. They were not able to hold the meeting. It was confirmed that Cllr Glanville is the parish council representative. Cllr Phipps to ask the Playing Fields Secretary to write to Cllr Glanville and inform him of the dates of meetings. The next meeting is on May 5th.

114.4 Northern Parishes Link Committee meeting held on March 18th – Cllr Lawson had attended. The crime figures for Jacobstowe had gone from 0 to 2. they were, however, easily explained.

Cllr Weeks had attended as Borough Councillor. David Incoll had given a brief Reason for the increase in Council Tax.

There is to be a new weekly recycling collection – it will now include plastic Bottles, spectacles and batteries. Also fortnightly collection of garden and food Waste. It will begin in July and they will not be using wheelie bins.

The time at which residents can use the concessionary bus fare has been altered to 9.00 a.m. (it had been 9.30 a.m.)

114.5 Easyspace renewal notice - the use of the website expires on May 3rd. It costs £53.48 + VAT to renew, but it was understood by joining Hatherleigh.net There would be a reduction. The chairman will speak with Geoff concerning this Issue.

As the Internal Auditor was present the Chairman stated the meeting would continue with Finance.

119. Finance

119.1 Invoice presented for payment from the clerk for £285.79. Wages and expenses. Cllr Weeks proposed that this invoice be paid. This was seconded by Cllr Blakeman and agreed by all.

119. 2 Invoice from Hatherleigh.net for £50 for maintenance of Exbourne with Jacobstowe site. Cllr Phipps proposed that this invoice be paid. This was Seconded by Cllr Cobb and agreed by all.

119.3 Invoice from Exbourne Village Hall for hire of the hall for October 09, Nov 09, Jan 2010, Feb 2010 and March 2010 totalling £82.50. Cllr Weeks proposed that this be paid. This was seconded by Cllr Blakeman and agreed by all.

119.4 Details of balance at bank – the balance shown in the bank account on 18th March is £4351.01. This includes the DCC P3 grant of £400. There are the above cheques to be deducted (£418.29) and a further grant of £2375 from DCC for P3 to add on. This brings the actual balance to **£6307.72**.

119.5 Review of budget – there aren't any areas of concern.

119.6 Parish Precept – WDBC have written to confirm they have agreed the Council Tax. The first half of the precept (£2572.50) will be paid on 6th April along with the burial grant (£58). The second half will be paid on 7th September.

119.7 The Annual Return – the Audit Commission have sent the Annual Return for this year's accounts. It has to be submitted by 21st June.

Fiona Rooke left the meeting.

116. Matters Arising from circulated correspondence

116.1 Cllr Glanville asked where the Strategic Plan document, referred to in a letter from DCC, had gone. The clerk will try to locate it.

117. Parish Paths Partnership (P3)

117.1 The clerk reported the receipt of the DCC P3 Grant, which this year is £400.

117.2 DCC have sent a remittance advice stating a further £2375 is to be paid to the Parish council for extra works.

118. Planning

118.1 Applic No. 00209/2010 Orchard House, Exbourne – alterations and extensions to dwelling. Cllr Blakeman felt the extension was detrimental to the character of the building, however, it was at the rear of the building and could not be seen by anyone. It does not affect anyone's privacy. Cllr Glanville proposed the council support the application. This was seconded by Cllr Lawson and agreed by all.

Cllr Weeks took the chair. Cllrs Luxton and Phipps left the meeting.

118.2 Applic No. 00250/2010 Hayes, Exbourne – after a discussion it was to support the application in principle, but the parish council wished to comment on the detailing of the building in particular the lack of eaves and verge overhangs and fenestration. The first floor window in west elevation overlooks Townsend Farm, which is a listed building.

The Cllrs returned to the meeting and Cllr Luxton took the chair.

118.3 Applic No. 00255/2010 Risdon Farm, Jacobstowe – variation of condition 3 of planning permission 4730/2003/OKE in order to allow existing 2 bungalows to be retained for staff use. When this original application was granted consent the building of the dormitories was granted consent on condition that the caravans and bungalows were removed. The caravans have been moved, but are still on site. One dormitory has been built and a second started. The parish council decided that they wished to object to the application. The removal of the bungalows justified the building of the 3 dormitories and only 1 has been built. The Chairman would word up a letter of objection to submit with the planning application.

118.4 Applic. No. 00116/2010 Coxwell Farm, Exbourne – erection of agricultural storage building. This has been granted consent.

118.5 Applic No. 00070/2010 Land adjacent to Pookes Ridge, Exbourne – erection of agricultural building. This has been granted conditional consent.

118.6 Applic No. 00077/2010 Risdon Farm, Jacobstowe – installation of 3 solar panels, 3 sun pipes and a glazed porch. This has been granted consent.

119. Finance

Dealt with earlier.

120. Matters at the discretion of the Chairman.

There was none.

The next meeting will be on Wednesday 28th April 2010 at Exbourne village Hall. The meeting will start at 8.00 p.m. although this may change if Sue Hitchcock is able to attend.

The Chairman closed the meeting at 9.50 p.m.